



**GOVERNMENT OF KARNATAKA
COMMERCIAL TAXES DEPARTMENT
OFFICE OF THE
JOINT COMMISSIONER OF COMMERCIAL TAXES
(ADMINISTRATION) VAT DIVISION,
"SUMOULYA SOUDHA" CLUB ROAD, BELGAUM-590001.
TEL : 0831-2407366 FAX : 0831-2407365**

GOVERNMENT OF KARNATAKA
COMMERCIAL TAXES DEPARTMENT
OFFICE OF THE JOINT COMMISSIONER OF COMMERCIAL TAXES
(ADMINISTRATION) VAT DIVISION,
"Sumoulya Soudha" Club Road, Belgaum-590001.
Tel: 0821-2407366 Fax: 0831-2407365

NO:JCCT(A)/Driver/CR-04/2013-14

Dated : 02nd July 2013.

The Joint Commissioner of Commercial Taxes (Admn), Belgaum is inviting Tender through **e-procurement** portal for providing Drivers to Department, for one year under two cover system/two parts (Technical Bid & Financial Bid) from reputed manpower supply agencies, registered in Karnataka State, operating from KARNATAKA who have adequate financial resources and experience.

Name of the service and Providing Drivers to the office of the	No. of Personnel
1) Commercial Tax Department, L.V.O-385, Athani	1
2) Commercial Tax Department, L.V.O-400, Nippani	1
3) Commercial Tax Department, L.V.O-430, Jamakhandi	1
4) Commercial Tax Department, Afjalpur Takke, Bijapur	1
5) Commercial Tax Department, L.V.O-420, Bagalkot	1
TOTAL	5

1. **EMD:** Rs.20,000/- (Rupees Twenty Thousand only).
2. The participating bidders will have to pay Earnest Money Deposit (EMD) to be paid through e-Procurement portal through any four modes that is Credit Card, Internet Bank, NEFT or OTC.
3. **Price Bid:** The Service Provider should quote Drivers allowance as per Minimum Wages Act including all statutory payments, service charges and applicable service tax for providing the Drivers.
4. The bidder can view the tender details from the websites – <http://eproc.karnataka.gov.in> and <http://ctax.kar.nic.in>. For further information, please contact help desk phone number 0831-2407366.
5. The Soft copies of the Bid documents can be downloaded from e-procurement portal consisting of PQR and eligibility criteria of bidders, scope of the service to be provided, terms and conditions of contract to be complied with by the agency/by the bidders registered with e-procurement for tendering through e-procurement portal.

6. The technical bid shall include the Pre-Qualification Requirements (PQR) documents. The financial bids shall include the duly filled Schedule-I. Both the scanned technical and financial bids shall be uploaded up to **13-07-2013**. The technical bid containing PQR documents will be Opened on 16-07-2013 and 19-07-2013. For more details, visit the web site <http://eproc.karnataka.gov.in> and <http://ctax.kar.nic.in>
7. Both the Technical & Financial Bidding is through e-procurement portal. The bidders shall upload all the documents as per PQR for technical evaluation along with financial evaluation through online only. The qualified Technical Bidders only will be considered for Financial Bids.

Calendar of events:

a)	Closing date for uploading the technical/financial bids	13-07-2013 upto 17.00 Hrs.
b)	Opening of technical bids	16-07-2013 at 12.00 Hrs
c)	Opening of financial/price bids	19-07-2013 at 12.00 Hrs

Joint Commissioner of Commercial Taxes
(Admn) VAT Division, Belgaum

I. Pre-qualification requirements of Agencies/Bidders [PQR conditions]:

- i) The agencies should have provided at least 15 Driver personnel to one or more State / Central Government Departments / Organizations / Undertakings /Corporations for the last two financial years and should have rendered services satisfactorily.(Documentary proof in the form of certificate issued by the department/ organization / undertaking for satisfactory services rendered shall be scanned and uploaded. The office of the Joint Commissioner of Commercial Taxes (Administration) VAT Division, Belgaum will verify the documents with the concerned wherever necessary. However, documents like service agreements work orders etc. (will not be considered for the purpose).
- ii) The annual turnover of the Agency shall not be less than 10 lakhs in any one of the last two financial years (i.e., 2011-12 and 2012-13). The Agency shall upload a copy of the Balance sheet and Profit & Loss Account.
- iii) The Agency shall have the following Registration and shall upload the copies of the Certificates:
 - a) Registration Certificate of the establishment Government of Karnataka, Department of Labour.
 - b) Certificate of Registration under the Employees State Insurance Act (ESI)
-previous half yearly and yearly statements/returns submitted to ESI authorities for each employee.
 - c) Provident fund Registration Certificate issued by the Regional Provident Fund Commissioner.
-previous statement of yearly returns submitted to PF authorities for each employee.
 - d) Service Tax Registration Certificate.
 - e) Certificate of Registration under Profession Tax issued by the Profession Tax Officer, Government of Karnataka.
 - f) Copy of the PAN card of the Agency.
 - g) Any other registrations required as per the existing laws relating to providing man power services (Copies of certificates should be uploaded).
 - h) Certification of Registration i.e. license issued by Department of Police, Government of Karnataka.
- iv) The EMD shall be payable in e-payment through Credit Card, Internet Bank, NEFT or OTC.
- v) Agencies whose contracts have been terminated / foreclosed by any company/firm during the last three years due to non-fulfillment of contractual obligations are not eligible to bid. The agency should clearly specify and submit letter in writing separately stating that they do not fall under this category.
- vi) Agencies located at KARNATAKA only shall apply.

2. The Agency shall submit a check list with details of documents on which reliance has to be laid by the Department to ensure fulfillment of PQR conditions prescribed herein (i.e., for the points mentioned in the 1 (i) to 1 (vi) above).
3. The Financial bids of the agencies which do not meet the Pre-Qualifying Requirements (Technical Bids) will not be considered
4. The Joint Commissioner of Commercial Taxes (Administration) VAT Division, Belgaum Shall cause examination of the PQR documents of the agencies and on that basis a list of Qualified bidders will be prepared and intimated to the Agencies concerned.
5. The second cover containing financial bid of the qualified bidders only will be opened.

15. The duration of the contract is for 12 months, extendable for any other period by mutual consent with the same terms and conditions of the agreement executed. However, the contract can be terminated by either party on three months' notice.
16. The Agency should not sublet the contract. If the Agency is found to have sublet the contract, the contract will be terminated at the risk and cost of the contractor concerned.
17. The Agency shall furnish Salary Slip to all its employees indicating Net salary/Wages after deduction of statutory payments.
18. The Agency shall be responsible to fulfill all statutory obligations such as remittances of Service tax, Profession tax, ESI/PF etc., in respect of each Security Guard deployed under This contract.

GOVERNMENT OF KARNATAKA
COMMERCIAL TAXES DEPARTMENT
OFFICE OF THE JOINT COMMISSIONER OF COMMERCIAL TAXES
(ADMINISTRATION)

VAT DIVISION, "Sumoulya Soudha", Club Road, Begaum-590001.
Tel: 0821-2407366 Fax: 0831-2407365

**GENERAL TERMS AND CONDITIONS OF THE CONTRACT FOR PROVIDING
DRIVERS TO ATHANI, NIPPANI, JAMAKHANDI, BIJAPUR, BAGALKOT.**

1. The expression "service", "job" or "duty" used shall mean that Driver services, required by the Office of the Commercial Tax Department VAT Division, Bijapur, Athani, Nippani, Sankeshwar, Jamakhandi.
2. The "Department" means the office of the Commissioner of Commercial Taxes, Karnataka.
3. The "Agency/Contractor" means the Agency to whom the work of providing Drivers is awarded.
4. "Drivers" means, Drivers deployed by the Agency.
5. "Notice in Writing" shall mean a notice written, typed or printed characters sent (unless Delivered personally or otherwise proved to have been received) by courier/ registered Post to the declared business address of the Agency.
6. "Deficiency in service" means, not deploying the full contingent of the personnel requisitioned on time, non-replacement of personnel who are found to be un-suitable, failure to provide suitable replacement to the absentees, non-payment of wages within the time prescribed, short payment of wages, short remittance of statutory payments, failure to submit the relevant details of the personnel deployed to the Department, failure to submit/file statutory statements/returns as per the requirement of the applicable laws and violation of any of the condition in the contract agreement.
7. "Premises of Department" means the office of the Commercial Tax Department (Karnataka) Belgaum Division, Belgaum, Athani, Nippani, Jamakhandi, Bijapur, Bagalkot whenever in this contract the words "Directed", "Required", "Ordered", "Desired", "Considered", "Necessary", or like words are used, it shall be understood that the directions, requirements, permissions, order etc., of the Joint Commissioner of Commercial Taxes (Administration) VAT Division, Belgaum or other authorized officers of the Department, as the case may be.
8. Qualification of Drivers : Drivers to be deployed by the Agency Their age must be between 18 and 45 years and he is having the authorized license of light motor vehicles. Suitability of the Drivers will be decided by the Joint commissioner commercial Taxes (Administration) VAT Division, Belgaum.
9. For all the matters arising out of this contract either between the agency and the company or between the personnel deployed by the agency with the company/agency, the jurisdiction of the court shall be at Belgaum.

10. The Drivers deployed by the Agency shall be the employees of the Agency concerned and they shall not have any connections with the employees of the Department. The Department will not be responsible for any un-authorized acts of the Drivers and for any damage/injury sustained by the Drivers in the course of his work/duty.
11. The Contractor shall make the payment of wages/salaries to Drivers deployed through individual Bank Account only and shall arrange to remit all statutory deductions like Professions Tax, ESI/PF to the designated authorities along with the Agency's contribution as per law, at the applicable rates within the stipulated time limits.
12. The Agency shall also produce the documents for having paid PF/ESI contribution towards each employee's account along with Agency's contribution to the designated Authorities, from time to time. The agency will be fully and solely responsible for any violations under the above statutes. If it fails to do so, it will be a breach of contract and the Corporation at its discretion can cancel the contract. The Agency shall also be liable for any pecuniary liability arising on account of any violation of the provisions of the relevant laws.
13. The Agency shall submit the PF and ESI remittance challans of the Drivers deployed under this contract separately with specific remittance details of PF and ESI contributions to the statutory authorities at the agreed rates along with the sub sequent monthly bills. The agency shall also submit the copy of remittance of service tax to the appropriate authorities along with the bills.
14. The Agency shall disburse the salary to its personnel deployed as quoted in **Schedule-I** annexed to the tender documents. The Agency shall further agree that it would make timely payment of wages to its employees without un-authorized deductions and shall also be responsible to fulfill all statutory obligations such as remittance of PF/ESI etc., in respect of its Security Guards posted under this contract. If it fails to do so, it will be a breach of contract and the Corporation at its discretion can cancel the contract. The Agency shall also be liable for any pecuniary liability arising on account of any violation of the provisions of the relevant laws.
15. The Agency shall furnish half yearly/yearly returns, employee wise, showing details of amount of statutory payments such as ESI & PF remitted to the concerned authorities.
16. The Agency shall issue Photo ID cards to all its employees with the agency's Logo & Name and Designation of the employee, uniform deployed within a period of 15 days and Agency Deployed by the Drivers could not get food and Accommodation facility from The Department .
17. The Agency shall maintain proper record pertaining to the Drivers deployed including the wage slip, disbursement of wages, remittances of statutory payments to the various statutory authorities and present the same to the Department/Officers of the concerned authorities whenever called for.
18. The Agency shall maintain the acquaintance/pay roll and other relevant particulars pertaining to deployed Drivers and shall be made available for inspection by the officer of the Department and other statutory authorities as and when so required.
19. If any personnel employed by the Agency are considered undesirable by the Department,

it shall be the responsibility of the Agency to remove the said person or persons from the work. Such persons cannot be re-deployed by the Agency for any other work of the Department without the specific permission of the Department.

20. The Agency should not sublet the contract. If the Agency is found to have sublet the contract, the contract will be terminated at the risk and cost of the contractor concerned.
21. In case of any ambiguity or doubts with regard to the terms, clauses used in the tender documents, clarifications should be sought in writing, before submitting the tenders, failing which, the decision of the Department in all such matters shall be final and binding on the Agency.
22. The agencies shall take care while submitting the rates to each Drivers by incorporating prevailing minimum wages, applicable statutory payments, uniform etc. administrative expenses.
23. The agency shall remain liable for payment of all wages or other costs due to its employees under the minimum Wages Act, Works Men's Compensation Act, PF Act, ESI Act etc.
24. The Department shall not be held responsible or called upon to make good any losses/costs incurred by Agency on account of factors beyond its control such as legal implications, accidents, illegal actions of the Drivers deployed, etc., or for any reason whatsoever.
25. The scope of service is liable for alteration by way of deletions or additions at the discretion of the Department.
26. The Department including the authorized Officers of the Department shall have the power to issue notice in writing and to instruct/direct the agency to make alterations/variations in the assigned work/change the deployed staff.
27. The Agency shall obey all relevant Central, State and local regulations and enactments pertaining to contract personnel and the Commissioner of Commercial Taxes shall have the right to inquire into and decide all complaints on such matters.
28. All compensations or other sums of moneys payable by the Agency to the Department under the terms of this contract may be deducted from its security deposit or from any sums that may be due or may become due to the Agency by the Department on any account whatsoever and in the event of security deposit being reduced by reasons of any such deduction the Agency shall, within 10 days thereafter make good the shortfall in the security deposit referred to above.
29. If the Agency fails to provide the Driver services satisfactorily during the currency of the contract, the Department shall have the power to enter upon and take possession of the works and engage any other person, firm or agency to complete the work. Any extra cost incurred by the Department due to such failure on the part of the Agency shall be recovered from the Agency.
30. The antecedents of the staff engaged by the Agency for deployment should be verified through local police or by any other Government Agency and shall be responsible for the good conduct of its staff while on duty as well as off duty in Department's premises and the staff shall behave like responsible persons at all times. The staff should not be found

developing familiarity with the employees of the Department.

31. The Agency will be held responsible for all the acts of the Drivers with all risks arising from carelessness, negligence or damage or loss by theft, pilferage etc. and the agency shall undertake to compensate the losses arising from such acts of Drivers to all the concerned including Commercial Taxes Department.
32. The Agency shall arrange a training program/workshop to the Drivers at the beginning of the contract to make them understand the nature of work they shall carry by inviting the experts in the field and officers of the Commercial Taxes Department. They work as directed by the officers and no special charges shall apply for any additional work.
33. The Agencies should have provided at least 15 Drivers to one or more State/Central Government Organizations undertakings/Corporation for the last two years and should have rendered services satisfactorily.

34. BREACH OF TERMS AND CONTRACT:

The following acts on the part of the agency will constitute breach of contract:

- Failure to deploy the required number of Drivers within the prescribed time limit.
- Failure to make/submit details/proof of Salary, PF, ESI, and other statutory remittances in respect of any of the personnel deployed by the agency at the prescribed rate within the prescribed time limit.
- Deduction from the net salary payable to the personnel deployed, of any amount not being any statutory levy or contribution and collection of any amount either directly or indirectly from the personnel deployed as commission or fee or any other amount either before their deployment or any time during their deployment in the Department.
- Failure to submit the relevant documents/registers pertaining to the Drivers deployed under the contract for inspection either to the statutory authorities or to Commercial Taxes Department when such request is made
- Deficiency in service, like not replacing the persons in place of absentees, under performers, persons suspected of carrying out fraudulent transactions etc. whenever such requests remade by the Department.

It is open to the Department to initiate the following penal actions against the Agency on breach of any of the above terms:

- a) At first instance to issue warning notice clearly narrating the incident of breach asking the agency to submit its explanation and the action the agency is proposing to avoid repetition of such incident.
- b) On the second instance to impose a penalty not exceeding for each office Rs.10,000/-.
- c) On subsequent instances to impose of penalty of Rs.15,000/- for each office. If the same persists further, the contract will be terminated and the agency will be blacklisted after forfeiting EMD/SD.

d) This does not preclude the Department from necessary directly attributable losses on account of the actions of an employee of the agency from any available legal options including forfeiture of security deposit.

35. The successful agency shall have an established office in Karnataka. The agency shall furnish the address of such office with particulars of telephone number and details of contact person before entering into Agreement. The Department reserves the right to inspect/check the particulars so furnished.

36. The personnel deployed under this contract shall have good personality and should be presentable and pleasant in their manners. They should be able to identify important officers of the Department. The age of the Drivers posted by the agency should within age of 18 to 45 years. The Drivers deployed should be properly briefed by the agency regarding the activities of the Department and the scope of service expected from them and the same shall be checked periodically if need be, with occasional visits by the senior officers of the Agency for their effective functioning.

37. It is the responsibility of the agency to thoroughly check the antecedents of the Drivers deployed under this contract and shall be responsible for the good conduct of its staff while on duty as well as off duty.

38. **REPLACEMENT:**

The agency shall provide replacement for the person who is found unsuitable/remain absent, in the event of sickness, etc. at its own cost.

39. **DURATION AND TERMINATION OF CONTRACT:**

The duration of the contract is for a period of 12 months, extendable for further period of 12 months or any other period by mutual consent. However, the contract can be terminated by either party on three month's written notice.

40. **PREMATURE TERMINATION OF THE CONTRACT:**

If the services of the personnel deployed by the Agency are found not satisfactory and if any one of the conditions of the contract agreement is violated, the Department reserves the right to terminate the contract prematurely without assigning any reason thereof. In case of any dispute the jurisdiction of the court shall be at **Belgaum**.

The Agency should carefully examine the risks and responsibilities involved and offer the rates. Once the rates are accepted, the Department will make payment to the Agency at the same rate and will not entertain any other claim of agency for any reason of whatsoever.

41. The Department shall cause to examine the PQR documents of the agencies and on that Basis a list of qualified bidders will be prepared and intimated to the Agencies concerned.

42. The financial bid containing price quotations of the qualified bidders only will be opened in the presence of available qualified bidders, on the specified date.

43. **SECURITY DEPOSIT/PERFORMANCE SECURITY**

The Agency shall deposit an amount of **36,000/-** for each office as security deposit/performance security in the form of Bank Guarantee/Deposit at the time of entering into agreement.

The same shall be refunded to the Agency after successful completion of service contract assignment.

45. The Department agrees to make payment to the Agency against monthly service bill provided the same is correct in all respects, within 15 days from the date of submission of bill by the Agency.

46. In case any dispute or difference arises between the Department or its representative and the Agency on any matter within the scope of this contract, then either party shall forth with give written notice of such dispute or difference to the other party and such dispute or difference shall be referred to the Joint Commissioner of Commercial Taxes(Admn), D.V.O, Belgaum whose decision will be final.

47. To prevent disputes and litigations, it shall be accepted as an inseparable part of this contract that in matters regarding work, interpretation of contract, mode of procedure and carrying out the work, the decision of the Joint Commissioner of Commercial Taxes (Admn) D.V.O, Belgaum shall be final and binding on the Agency.

48. The Department reserves the right to extend or foreclose the contract depending upon the Exigency and the Agency shall continue to provide Drivers on the same terms and conditions of the contract during the extended period in the event of any extension given.

49. If any loss or damage is caused to the Department by non-compliance of the obligations under this agreement by the Agency, the Agency is liable to make good such losses and the Department shall be entitled to recover the same from the Agency.

50. The arrangement between the agency and the Department is on Principal to Principal basis and neither of them shall be treated as the agent of the other.

FINANCIAL BID FORMAT

Schedule – I

**COMMERCIAL TAXES DEPARTMENT, GOVERNMENT OF KARNATAKA
OFFICE OF THE JOINT COMMISSIONER OF COMMERCIAL TAXES (ADMN)
VAT DIVISION, BELGAUM**

Sl. No.	Particulars	No. of Drivers required	Rate per person per Month Rs.	Total Amount for 05 persons for 12 months Rs.
01	Amount payable to the Drivers per month including all amounts payable towards ESI, PF and Statutory contributions/benefits and all amounts to be deducted /remitted towards statutory dues/payments	5 (Five)		
02	Service charge of the Agency			
03	Service tax			
	Total: (Amount in words also)			

The Agency shall deposit an amount of **36,000/-** for each office as security deposit/performance security in the form of Bank Guarantee/Deposit at the time of entering into agreement.

The same shall be refunded to the Agency after successful completion of service contract assignment.

45. The Department agrees to make payment to the Agency against monthly service bill provided the same is correct in all respects, within 15 days from the date of submission of bill by the Agency.

46. In case any dispute or difference arises between the Department or its representative and the Agency on any matter within the scope of this contract, then either party shall forth with give written notice of such dispute or difference to the other party and such dispute or difference shall be referred to the Joint Commissioner of Commercial Taxes(Admn), D.V.O, Belgaum whose decision will be final.

47. To prevent disputes and litigations, it shall be accepted as an inseparable part of this contract that in matters regarding work, interpretation of contract, mode of procedure and carrying out the work, the decision of the Joint Commissioner of Commercial Taxes (Admn) D.V.O, Belgaum shall be final and binding on the Agency.

48. The Department reserves the right to extend or foreclose the contract depending upon the Exigency and the Agency shall continue to provide Drivers on the same terms and conditions of the contract during the extended period in the event of any extension given.

49. If any loss or damage is caused to the Department by non-compliance of the obligations under this agreement by the Agency, the Agency is liable to make good such losses and the Department shall be entitled to recover the same from the Agency.

50. The arrangement between the agency and the Department is on Principal to Principal basis and neither of them shall be treated as the agent of the other.

Schedule – II

Self-confirmation of the tenderer for PQR Evaluation

1. Confirmation for having experience of providing Driver services for minimum period of 1 year (please tick whichever is applicable) :
2. List of department/organization/undertaking/corporation where services of Driver personnel have been provided during the last 2 years
 - a) Name & address of the department/organization/undertaking/corporation
 - b) Designation of official certifying the service
 - c) Last two years details

Year	No. of Driver personnel provided	Nature of duty	Approximate bill value in Rs.	Whether reflected in the balance sheet
2011-12				
2012-13				

Note: If services are provided for more than one organization, give details for all in the above format.

3. Confirmation for providing Driver personnel
 - a) Minimum 15 Driver personnel provided : Yes/No
4. Office details in **Karnataka** including the name of the contact person, designation, e-mail id & telephone number :

GOVERNMENT OF KARNATAKA
COMMERCIAL TAXES DEPARTMENT
OFFICE OF THE JOINT COMMISSIONER OF COMMERCIAL TAXES (ADMN)
VAT DIVISION, BELGAUM

PART-I

Tenders in two cover system duly uploaded by the Registered Manpower Supply Agencies will be received by the Joint Commissioner of Commercial Taxes (Admn) VAT Division, Belgaum for the following:

1. Nature of Service: PROVIDING DRIVER TO THE OFFICE OF THE COMMERCIAL TAX DEPARTMENT (Karnataka), Athani, Nippani, Jamakhandi, Bijapur, Bagalkot
2. **EMD: Rs.20,000/-** (Rupees Twenty Thousand only).
3. The bidders can view the tender details from the websites –<http://eproc.karnataka.gov.in> and <http://ctax.kar.nic.in> For further information, office contact No: 0831-2407366.
4. The participating bidders will have to pay Earnest Money Deposit (EMD) of Rupees Twenty thousand to be paid through e-Procurement portal through any 04 modes i.e. Credit Card, Internet Bank (Direct Debit), NEFT(National electronic Fund Transfer) or OTC(remittance at the bank counter).
5. The validity of the offer shall remain open for a period of ninety days from the date of opening of tenders (financial bids). If any tenderer withdraws his tender before the said period or makes any modifications in the terms and the conditions of the tender, then the Joint Commissioner of Commercial Taxes (Admn), Belgaum shall, without prejudice to any other rights or remedy, be at liberty to forfeit the EMD.
6. Final acceptance of the tender rests with the Joint Commissioner of Commercial Taxes (Admn), D.V.O Belgaum who reserves the right to accept or reject any or all tenders without assigning any reason therefor.
7. Submission of the tender by the Agency implies that these conditions of contract have been read and is aware of the scope of the service and the number of Drivers to be deployed.
8. Tenders will be opened in the presence of tenderers or their authorized representatives, on the date & time specified here in.
9. Tenders not submitted in the prescribed form will be rejected. Tenders which propose any Alterations in the service specified or containing other conditions of any sort will be rejected.

10. The tenderer shall abide by the provisions of Employees Provident Fund and Miscellaneous Provisions Act and Rules there under, ESI Act, the Contract Labour(R&A) Act, etc., and enroll eligible employees working with the agency, and ensure timely remittance of all statutory contributions at applicable rates to the authorities regularly.
11. **Security Deposit:** The successful Agency should pay Security Deposit of 36,000/- for the office equivalent to 10% of the value of the contract amount put to tender for due performance of the contract.
12. The successful agency is liable to comply with all laws applicable, including labour laws.
13. The successful tenderer shall attend the office on a date to be fixed and intimated to him for executing agreement etc. failure on the part of the successful tenderer to execute the contract agreement within 30 days from the receipt of written communication of letter of acceptance to this effect, would entail rejection of tender and forfeiture of EMD.
14. Applicable taxes, as per rules in force will be deducted from the bills payable to the agency.
15. Rejected Bidder's EMD shall be refunded.

PART-II

From:

The Name & Address
of the Agency with telephone No.
& Contact person with Mobile No.

To:

The Joint Commissioner of Commercial Taxes
(Administration), VAT Division,
"Sumolya Soudha", Club Road,
BELGAUM- 590001.

Sir,

**TENDER FOR PROVIDING DRIVER TO THE OFFICE OF THE
COMMERCIAL TAX DEPARTMENT (KARNATAKA), ATHANI, NIPPANI,
JAMAKHANDI, BIJAPUR, BAGALKOT.**

I/We do hereby tender for Drivers to the office of the **COMMERCIAL TAX DEPARTMENT (KARNATAKA), Athani, Nippani, Jamakhandi, Bijapur, Bagalkot.** as per the quoted rates and in all respects in accordance with the conditions applicable.

NATURE OF SERVICE: PROVIDING DRIVER TO THE OFFICE OF THE COMMERCIAL TAX DEPARTMENT, ATHANI, NIPPANI, JAMAKHANDI, BIJAPUR, BAGALKOT

I/We have paid an amount of **EMD: Rs.20,000/-** (Rupees Twenty Thousand only) through Credit Card/Internet Bank/NEFT/OTC towards EMD. I /we are aware that the EMD will not bear any interest. Should my/our tender is accepted, I/ we agree to pay **Rs.36,000/-** for the office of contract value towards security deposit for the due fulfillment of the contract.

If this tender is accepted, I/we agree to abide by and fulfill all the terms and conditions of the contract or in default thereof pay to the Commercial Taxes Department the sum of money mentioned in the said contract without prejudice to any other right of the Commercial Taxes Department.

I/We hereby distinctly and expressly declare and acknowledge that before submission of this tender; I/We have carefully followed the instructions and I/we have made examination of contract documents and locations where the Drivers are to be provided.

I/We distinctly agree that I/we would hereafter make no claim or demand upon the Commercial Taxes Department based upon or arising out of any alleged misunderstanding or

misconceptions or mistake on my/our part of the said contract, agreements, stipulations, restrictions and conditions.

Any notice required to be served on me/us shall be sufficiently served on me/us by post (registered or ordinary) or courier or left at my/our address given herein.

I/We fully understand the terms and conditions of the contract to be entered into between me/us and the Commercial Taxes Department and the written agreement shall be the foundation of the rights of both the parties and the contract shall not be deemed to be complete until an agreement has been signed by me/us and the Commercial Taxes Department.

Dated this day of2013

CONTRACTOR

From:
The Name & Address
of the Agency with telephone No.
& Contact person with Mobile No.

To:
The Joint Commissioner of Commercial Taxes
(Administration), VAT Division,
"Sumolya Soudha", Club Road,
BELGAUM – 590001.

Sir,

DECLARATION

(To be given by the Contractor at the time of uploading the completed tender)

NATURE OF SERVICE: PROVIDING DRIVERS TO THE OFFICE
OF THE COMMERCIAL TAX DEPARTMENT, ATHANI, NIPPANI, JAMAKHANDI,
BIJAPUR, BAGALKOT.

I/We have read the Tender documents and related matters carefully and diligently and that
I / We have uploaded the tender having studied, understood and accepted the full implications of
the agreement.

The requirements of the tender agreement stated herein will be fulfilled by me/us to the
satisfaction of the Joint Commissioner of Commercial Taxes (Administration), VAT Division,
Belgaum.

CONTRACTOR
